



ADVANCED PUBLICATION OF REPORTS

This publication gives five clear working days' notice of the decisions listed below.

These decisions are due to be signed by individual Cabinet Members
and operational key decision makers.

Once signed all decisions will be published on the Council's
Publication of Decisions List.

- 1. WEST LEA SCHOOL (HASSELBURY CAMPUS) - AWARD OF CONTRACT
- PHASE A+ (Pages 1 - 14)**
- 2. TWO YEAR EXTENSION TO THE YOUNG PEOPLE'S SUBSTANCE
MISUSE CONTRACT. (Pages 15 - 28)**

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MUNICIPAL YEAR 2019/2020 REPORT NO.

MEETING TITLE AND DATE:

Agenda – Part: 1	Item:
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REPORT OF:

Executive Director- People

Subject: West Lea School
(Haselbury Campus) – Award of
Contract - Phase A+

Contact officer and telephone number:

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Wards: Edmonton
Key Decision No: 4801

Wards: Southgate Green

1. EXECUTIVE SUMMARY

- 1.1** This report covers the next decision in line with the November 2016 Cabinet report (KD4395) on the strategy and approach to deliver pupil places.
- 1.2** This report seeks approval to award a contract to “Contractor A” for Phase A+ construction works and approval for scheme expenditure, this approval is required to enable reconfiguration of the school’s main access road and to provide a new pedestrian entrance and footpath onto the school site at West Lea School (Haselbury Campus). To meet the school summer holiday programme enabling works have taken place which included the removal and demolition of surplus and poor-quality accommodation.

2. RECOMMENDATIONS

That the Cabinet Member for Education, Children’s Services:

- 2.1** Approves the contract award to “Contractor A” relating to Phase A+ for reconfiguration of the access road to improve vehicular and pedestrian access arrangements at West Lea School (Haselbury Campus) as further detailed in Part 2 of this report.

To approve expenditure relating to Phase A+ for reconfiguration of the access road to improve vehicular and pedestrian access arrangements works of £258,898.00 as detailed in Part 2 of this report. This is based on the adjusted tender in the sum of £750,803 revised to £258,898 based on a reduced scope of works.

To note the details of the expenditure relating to the works of £493,898 which includes the Phase A+ works contract, enabling works costs, professional and technical costs and scheme contingency.

3. BACKGROUND

3.1 The November 2016 Cabinet report (KD4395) on the strategy and approach to deliver pupil places which included:

1. Support continued delegated authority to the Cabinet Member for Education, Children's Services and Protection and the Cabinet Member for Finance and Efficiency in consultation with the Executive Director - Finance, Resources and Customer Services, the Chief Education Officer or the Assistant Director of Strategic Property Services, to take decisions on:

- a. The individual schools, sites and preferred partners for expansions, and decisions on statutory requirements, to meet the demand for extra pupil places, both mainstream and special, up to 2020/21.
- b. Conducting suitable procurement exercises and either calling off EU-compliant framework agreements or conducting suitable procurement exercises, entering into contractual arrangements with successful contractors and placing orders for any capital works required for the projects in accordance with the limits set out in the Council's Contract procurement rules; and
- c. Conducting any necessary land transactions, including acquisitions by way of freehold or leasehold up to the value of £500,000, as individual schemes were developed.

2. Support continued delegated authority to the Executive Director - Finance, Resources and Customer Services and the Chief Education Officer to take decisions on the:

- a. Programme management arrangements and operational resourcing, including procurement of any required support services.
- b. Commencing feasibility or initial design to inform pre-application discussions with planning and procurement of resources for this activity.
- c. Cost estimates, budgets and spend for projects in advance of updates to the Capital Programme.
- d. Submission of planning applications; and
- e. The appropriate procurement routes for professional support services and construction for individual schemes.

3.2 Planning approval dated 18th August 2017 for the provision of new teaching accommodation involving demolition of Blocks B, C, D and E

and partial demolition of Block A, single storey extensions to provide main entrance, main hall and dining hall together with single storey and two storey extensions to provide teaching accommodation, provision of hard and soft play areas, covered seating, cycle parking and reconfiguration of car park and vehicular/pedestrian access arrangements.

- 3.3** Phase 'A' completed in September 2018 included a single storey extension to provide main entrance, main hall and dining hall together with single storey and two storey extensions to provide teaching accommodation, provision of hard and soft play areas, covered seating, cycle parking and reconfiguration of car park and vehicular/pedestrian access arrangements.
- 3.4** This award of contract is for Phase 2+ reconfiguration of the access road to improve vehicular and pedestrian access arrangements.
- 3.5** The construction works have been procured following a competitive quotation process via the London Tenders Portal in accordance with the Council's CPRs. The form of contract will be the JCT Standard Building Contract, 2011 Edition including Amendment 1 issued March 2015 and the JCT 2011 Public Sector Supplement. The Insurance for the works will be Clause C under the contract, which is 'Insurance of existing structures and the Work by the Council in Joint Names'; the Council has this insurance in place with retrospective notification.
- 3.6** The tender had been conducted through a single stage process. The tendering procedure in accordance with JCT Practice Note 2012, Alternative 2 is to apply, which means that contractors must either standby or amend their tender for any arithmetical or pricing errors identified in the tender evaluation.
- ~~2.2~~ **3.7** Five contractors were invited. The tenders were evaluated in accordance with the tendering procedure to arrive at the recommendation for contract award to Contractor 'A' as detailed in Part 2 of this report.
- 3.8** All tenderers met the programme requirements as set out in the Preliminaries / General Requirements; however, there was an issue with risk of delay relating to Statutory services authorities. There were no alternative time tenders offered by the contractors.

- 3.9 The construction work will on 22nd July 2019 with completion on 30th August 2019.

4. ALTERNATIVE OPTIONS CONSIDERED

- 4.1 Reconfiguration of the main access road onto the West Lea site will improve vehicular and pedestrian access arrangements and to separate the current pedestrian access route from the neighbouring Haselbury school. There are no other options that will address the safeguarding, security and safety concerns.

5. REASONS FOR RECOMMENDATIONS

- 5.1 The tender from Contractor "A" is compliant and is the most economically advantageous tender.
- 5.2 It is also compliant and below the pre- tender estimate.
- 5.3 The design has been future-proofed to enable the accommodation to be reorganised should room requirements and use change.
- 5.4 Security, Health and Safety issues to be addressed with regard to pupil/visitor circulation around the school site.
- 5.5 Significant reorganisation and refurbishment to improve wellbeing, behaviour and access.
- 5.6 Poor quality surplus accommodation to be removed.

6. COMMENTS FROM OTHER DEPARTMENTS

6.1 Financial Implications

The total cost of this project is £493,898. This will be wholly funded from central government capital grant. The table below provides the expenditure profile over the life of this scheme.

	Up to 2017/18 £'000	2018/19 £'000	2019/20 £'000	TOTAL £'000
Total expenditure			493,898	493,898

Further expenditure breakdown is provided in the Part 2 report.

6.2 Legal Implications

- 6.2.1** The Council has a general responsibility for education and to secure efficient primary education to meet the needs of the population in its area under Section 13 of the Education Act 1996 (as amended).
- 6.2.2** Section 111 of the Local Government Act 1972 further enables local authorities to do anything, including incurring expenditure, borrowing, which facilitate or are conducive or incidental to the discharge of their functions. Furthermore, the Council has the power under section 1 (1) of the Localism act 2011 to do anything that individuals generally may do provided it is not prohibited by legislation and subject to Public Law principles. The recommendations within this report are in accordance with these powers.
- 6.2.3** The contract is below the threshold where a European procurement is required under the Public Contracts Regulations 2015 (currently £4,551,413 for works contracts). The contract has therefore been procured in accordance with the Council's Contract Procedure Rules (CPRs). In accordance with CPR 3.5, five tenderers were asked to submit quotations.
- 6.2.4** As the value of the contract is over £250,000, the award constitutes a Key Decision under the Council's Constitution and, as such, must comply with the governance processes set out for Key Decisions, including publication in the Forward Plan (see CPR1.22.4).
- 6.2.5** The Cabinet Member has power to approve the award under CPR 1.22.
- 6.2.6** All legal agreements (including all associated documentation) arising from the matters described in this Report must be approved in advance of contract commencement, by the Assistant Director of Legal & Governance Services. Contracts whose value exceeds £250,000 are required to be executed under seal and performance security should be obtained unless the Director of Finance Resources and Customer Services considers this to be unnecessary.

6.3 Property Implications

- 6.3.1 The design and build of the new teaching areas should be implemented so that it does not cause a hindrance or redesign to any new or modified school on site in the future.
- 6.3.2 The Planning Application 16/00938/FUL was approved at Planning Committee on 18th August 2017
- 6.3.3 All new or revised asset data arising out of the proposed works must be sent by the Project Manager to Strategic Property Services for input onto the Asset Management Data System, ATRIUM, including revised site plans, floor plans, asset information and maintenance regimes.
- 6.3.4 An inventory list of any material procured and produced will need to be kept. In the event of failure, appropriate arrangements will need to be made for these supplies to be retained and secured for the Council until a decision is made on how best to dispose of them
- 6.3.5 Adequate measures should be taken including the safe passage of teachers, pupils and members of the public when construction is taking place when the school is operational.

6.4 Procurement Implications

- 6.4.1 All procurement must be carried out in line with Contract Procedure Rules and compliant to UK & EU regulations.
- 6.4.2 Where the minimum number of responses has not been met then under CPRs approval to proceed must be sought from Procurement and Commissioning Hub; as best value must be demonstrated.
- 6.4.3 All information and contracts must be managed and loaded into the London Tenders Portal.

7. KEY RISKS

- 7.1 The key risks to this contract related to the possible poor performance of the consultant/contractors. This risk is mitigated by robust performance/contract management.

8. IMPACT ON COUNCIL PRIORITIES – CREATING A LIFETIME OF OPPORTUNITIES IN ENFIELD

8.1 Good homes in well-connected neighbourhoods

This programme will assist the Council to deliver its construction related projects and programmes which in turn help support the delivery of education services to the benefit of the community.

8.2 Sustain strong and healthy communities

This term contract will assist in the procurement of construction related activity within the borough and its associated employment and economic benefits. The Borough needs to ensure appropriate infrastructure is in place to allow for the growth of the population.

8.3 Build our local economy to create a thriving place

The provision of good quality schools and buildings helps to ensure a stable strong community.

9. EQUALITIES IMPACT IMPLICATIONS

- 9.1** The provision of local schools across the borough ensures quality of rights to good education provision.

10. PERFORMANCE AND DATA IMPLICATIONS

- 10.1** The contract requires the consultant to meet the professional standards of the Royal Institute of British Architects and the Framework Contract. The performance of the consultant will be monitored by Corporate Maintenance and Construction Team.

11. PUBLIC HEALTH IMPLICATIONS

- 11.1** The provision of good quality schools helps to ensure a stable, strong community.

Background Papers

None

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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MUNICIPAL YEAR 2019/2020 REPORT NO.**MEETING TITLE AND DATE:**

n/a

REPORT OF:Executive Director of
People

Contact officer and telephone number:

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Agenda – Part:1**Item:** n/a**Subject:** Two year extension to the young people's substance misuse contract.**Wards:** All**Key Decision No:** KD4914**Cabinet Member consulted:** Cllr Christine Hamilton Cabinet Member for Community Wellbeing & Public Health. (Decision was taken in Jan 2014)**1. EXECUTIVE SUMMARY**

- 1.1 In 2014 a competitive tender process was undertaken to select a suitable provider to deliver the young people's substance misuse service in Enfield. This service provides information, advice and guidance to children and young people and a specialist treatment offer for young people who misuse substances. In addition to this the service provides a substance misuse parental support programme aimed at minimising the impact of parental substance misuse on children.
- 1.2 In January 2014 Cabinet agreed to award Compass the contract for the young people's substance misuse service for a contract term of up to seven years (KD 3736). This consisted of an initial contract period of three (3) years with optional extensions on a two (2) yearly basis rolling up to a maximum four (4) years.
- 1.3 The contract commenced on the 1st July 2014 and the first two year extension option was issued in July 2017. It is now proposed that the final two year extension option is issued to the current provider Compass.
- 1.4 Since the contract commenced in July 2014 performance has been consistently high.
- 1.5 Given the specialist nature of the young people's substance misuse service the needs of these young people cannot be met elsewhere.

2. RECOMMENDATIONS

- 2.1 That the decision to award the young people's substance misuse contract for a maximum possible contract period of 3+2+2 is noted.
- 2.2 That the final two-year extension option to the young people's substance misuse service contract is approved.

3. BACKGROUND

- 3.1 The Council is responsible for commissioning health and social care services for residents with substance misuse needs as part of its Public Health England (PHE) Requirements. This service specialises in delivering drug and alcohol treatment and targeted services for young people and families affected by substance misuse. Together with the adult substance misuse service this service minimises the impact that substance misuse has on individuals and the community. It ultimately, makes a positive contribution to addressing the health inequalities in the Borough and the crime reduction priorities of the Safer Stronger Communities Board.
- 3.2 In 2013/14 a successful competitive tender process was undertaken to select a provider for the young people's substance misuse service.
- 3.3 A successful provider was identified and the award of a contract to Compass was agreed by Cabinet in January 2014. The contract agreed by Cabinet was for an initial three-year period with an option to extend a further two (2) by two years (3+2+2). The contract was extended in July 2017 for the first two-year extension period which is due to end on 30th June 2019. A further two-year extension is recommended based on performance, funding availability and local need.
- 3.4 The service delivers information, advice, guidance and treatment to young people aimed at reducing substance misuse, and non-treatment interventions for parents to minimise the impact of substance misuse on children and young people.
- 3.5 The young people's substance misuse service is comprised of two service elements:
- 3.5.1 Support to children and young people who misuse substances, this includes:
- Health promotion and prevention messages
 - Targeted early interventions to identified young people
 - Treatment interventions delivered as part of a patient care plan including psychosocial support, harm minimisation, family support and access to pharmacological interventions
 - Signposting, referral and joint care management for patients with other key services
 - Consultation and advice to professionals and people concerned about a young person's substance misuse
 - Training to professionals working with children, young people and families in Enfield

3.5.2 Non-treatment support to parents who misuse substances, this includes:

- A 12-week group work programme
- One to one support
- Signposting, referral and joint care management for patients with other key services
- Joint working with Children's Social Care
- Brief interventions to young people affected by parental substance misuse.
- Consultation and advice to professionals and people concerned about a parent's substance misuse.
- Training to professionals working with families in Enfield.

3.6 Funding from the Mayor's Office for Policing and Crime (MOPAC) accounts for 16% of the annual contract price, the remaining 84% is funded from the Public Health Grant.

3.7 The MOPAC funding allows for an enhanced offer to young people who are involved with crime with a specific aim to reduce substance misuse and reoffending. Performance data since this commenced demonstrates the effectiveness of this intervention.

3.8 MOPAC funding has been confirmed from 1st April 2019 to the 31st March 2020 at £50,000. Funding from 1st April 2020 to 30th June 2020 will be subject to several factors including availability, local priorities and performance of projects.

3.9 If MOPAC funding is not be secured from 1st April 2020 the contract price will be reduced accordingly. This will be detailed in the Contract Extension Notification letter.

3.10 Public Health England have produced evidence of the impact of substance misuse treatment in the 'Alcohol and drugs prevention, treatment and recovery: Why invest?' review.

3.11 This review found that £10.4 million adults drink at levels that increase their risk of health harm, of these 595,000 may need treatment for alcohol dependence and 120,000 are living with children (200,000 children live in these households).

3.12 Nationally around 20% of children in need are affected by drug misuse and 18% by alcohol misuse. Parental drug or alcohol misuse features in a quarter of cases on the child protection register. Drug misuse is involved in 38% of serious case reviews and alcohol in 37%.

3.13 Drug and alcohol misuse significantly harm the wellbeing of children and young people and can impact on health & wellbeing, education, risky behaviour and result in inappropriate caring roles.

- 3.14 Substance misuse treatment interventions for young people are estimated to save between £5 and £8 for every £1 invested.
- 3.15 The young people who engage with the service have a range of complex needs and engaging them early and providing appropriate interventions reduces the risk of their needs becoming more complex and entrenched.

4. ALTERNATIVE OPTIONS CONSIDERED

- 4.1 There are no alternative options, this is a specialist service which offers support to young people with a range of complex needs and therefore is best provided by an externally commissioned service.

5. REASONS FOR RECOMMENDATIONS

- 5.1 Compass have been delivering the young people's substance misuse service in Enfield since 2009. The service was recommissioned in 2014 and Compass were successful in being re-awarded the contract following a competitive tender process.
- 5.2 The award of an initial three (3) year contract with the option to extend on a two (2) yearly basis rolling up to four years was agreed by Cabinet in January 2014.
- 5.3 The service has consistently performed well both in terms of levels of engagement and service quality.
- 5.4 The service offers support to young people with a range of complex needs and contributes towards addressing areas such as criminal behaviour, child exploitation, child protection, engagement with education, poor emotional health and wellbeing and social functioning.
- 5.5 The young people's substance misuse service is fully integrated into processes and procedures in Enfield and is a key stakeholder within forums such as the Gangs Action Group, Children's Social Care Conferences, Child in Need planning and the Child Exploitation Panel.
- 5.6 Compass are a key stakeholder in improving joint working between children's service and the substance misuse treatment system, including adult substance misuse treatment services.

6. COMMENTS FROM OTHER DEPARTMENTS

6.1 Financial Implications

- 6.1.1 The Public Health Grant for Enfield in 2019/20 is £16.384m, this being a reduction of £444k or 2.6% from 18/19. There has been a reduction of the grant of £1.324m or 7.5% from 2016/17 to 2019/20.

6.1.2 The Public Health Grant, is ringfenced in 2019/20 and is designed to cover expenditure incurred in delivering the Public Health function, which covers mandated (statutory) services and non-mandated (non-statutory) services.

6.1.3 Even though substance misuse is a non-mandated service, the Public Health Grant funding guidance requires Local Authorities to ‘...improve the take up of, and outcomes from, its drug and alcohol misuse treatment services’.

6.1.4 Please refer to Part 2.

6.2 Legal Implications

6.2.1 The Council has a general power of competence under section 1(1) of the Localism Act 2011 to do anything that individuals may do, provided it is not prohibited by legislation and subject to Public Law principles.

6.2.2 Section 111 of the Local Government Act 1972 permits local authorities to do anything which is calculated to facilitate, or is conducive or incidental to, the discharge of their functions.

6.2.3 The Health and Social Care Act 2012 inserted a provision in section 2B of the National Health Service Act 2006, which requires local authorities to take such steps as it considers appropriate for improving the health of people in its area.

6.2.4 The Public Health Grant for 2019/2020 is ringfenced for use on public health functions for all ages to which the young people’s substance misuse service is incidental to.

6.2.5 The provisions of the contract for the young people’s substance misuse service awarded in January 2014 permits the Council to exercise its right to extend the contract for a further and final period of two years.

6.2.6. The Council must comply with its obligations relating to obtaining best value under the Local Government (Best Value Principles) Act 1999. The Council must keep a clear audit trail of its decision to extend the contract and demonstrate that best value has been and will continue to be obtained for the Council.

Provided by LA on 04/06/2019 based on the report provided to Legal on 22/05/2019

6.3 Property Implications

None

7. KEY RISKS

- 7.1 Failure to extend the contract will result in a loss in this service provision and an immediate need to transfer the care of the patients engaged to an alternative provider.

8. IMPACT ON COUNCIL PRIORITIES – CREATING A LIFETIME OF OPPORTUNITIES IN ENFIELD

8.1 Good homes in well-connected neighbourhoods

The young people's substance misuse service is delivered through a hub and spoke model. The services hub is based in Edmonton and satellites and outreach appointments are delivered borough wide. This ensures easy access for children, young people and their families and helps with patient retention.

Service delivery can be undertaken in a range of locations, these are primarily in:

- community sites such as libraries and youth centres.
- Schools and colleges

8.2 Sustain strong and healthy communities

As the service delivers health interventions ranging from preventative messages, to targeted information, advice and guidance to specialist treatment they can ensure the health needs of children, young people and families in Enfield are fully supported.

Substance misuse can negatively impact on a range of outcomes. Public Health England have identified the correlation between substance misuse and several long term and short-term health needs.

In addition to this there is the impact on the wider family including harm to the wellbeing of children and young people.

There is a clear correlation between substance misuse and offending behaviour, national research has shown that the delivery of drug treatment directly reduces offending behaviour.

The service delivers support as part of a multi-agency approach ensuring young people have access to support for their wider health, social and emotional needs.

8.3 Build our local economy to create a thriving place

Improving the health of children, young people and their families in Enfield will prevent a range of longer-term negative health outcomes in areas such as mental health, offending behaviour and adult substance misuse.

Improving health outcomes will increase the number of people who are able to work and reduce sickness rates. The Wanless report was clear that a healthy population is a productive population.

9. EQUALITIES IMPACT IMPLICATIONS

- 9.1 As this DAR is for a contract extension that has already been agreed by Cabinet this is not required.

10. PERFORMANCE AND DATA IMPLICATIONS

- 10.1 Extending this contract will allow Enfield to retain the high-performance levels for the delivery of substance misuse support to children, young people and families in Enfield.

- 10.2 Since Compass commenced the delivery of the current contract in 2014 we have seen performance increase year on year. This is demonstrated in the following three key indicators we measure.

10.2.1 Young people engaged in treatment.

This indicator has been on an upward trajectory since year 1 of the contract, we are now seeing this level out as the service is working to full capacity.

10.2.2 Young people exiting services in a planned way.

Enfield's service consistently remains above the national average for young people exiting services in a planned way.

10.2.3 Parents and young people engaged in hidden harm support.

The number residents benefitting from the support delivered to parents and children affected by parental substance misuse has also increased year on year.

10.2.4 Number of young people accessing a preventative or early intervention.

Approximately 5000 young people receive information, advice and guidance from Compass either as part of a preventative session or a

targeted session. Many of these sessions are delivered in partnership with Schools to ensure young people have access to accurate and up to date information on substance misuse and how and when to seek help.

10.3 Please refer to Part 2

11 PUBLIC HEALTH IMPLICATIONS

11.1 The young people's substance misuse service is integral to improving social and health outcomes for children, young people and their families.

11.2 This preventative service elements deliver health promotion messages to children in the borough and can support them in making positive choices that will have a lifelong impact.

11.3 The specialist treatment delivered offers care planned interventions to young people with a range of complex needs to help them make positive choices and change their behaviours.

Background Papers

None

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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